



Burapha Agroforestry Co., Ltd is a Swedish/Lao plantation and wood products manufacturing company, with its own plywood mill, sawmill, and plantations.

Established in Lao PDR in 1994, Burapha's objective is to build a timber plantation asset in Laos large enough to be the core wood supplier for a major industrial operation. Burapha currently operates a sawmill/furniture factory and a new, state-of-the-art plywood mill, which commenced production in 2021.

## Chief Financial Officer

**Location: Vientiane Headquarters**

Reporting to the CEO, you will provide strategic and tactical leadership of all financial and commercial activities for the Company including accounting/finance, procurement and IT functions. Importantly you will work closely with the CEO and Board on cash forecasting and management, as well as business modelling.

This is an attractive opportunity for either an ambitious Finance Manager ready for your next step up or an experienced CFO looking to make their mark in an expatriate role. To be successful you must be effective across all aspects of financial and management accounting, with strong commercial acumen and analytical skills. You will need the ability to strike a balance between working at a strategic level, while also spending an appropriate amount of time with the team, "getting your hands dirty" to ensure that work is completed to international standards and the team is focused on the right activities.

You will be based residentially in the Laos' capital of Vientiane, working in Burapha's headquarters on a Monday to Friday roster. Some travel to forestry and industrial sites will be required from time to time.

### **Key Responsibilities:**

- Provide strategic recommendations to the CEO and members of the executive management team regarding financial matters
- Manage the processes for financial forecasting and budgets, and oversee the preparation of all financial reporting to CEO, lenders, and international board members
- Advise on long-term business and financial planning
- Establish and develop relations with senior management and external partners and stakeholders
- Work with Management team on cashflow budgeting and projections for reporting purposes
- Analyse operational financial performance to identify cost savings and optimisation opportunities
- Review planning process and suggests improvements to current methods
- Ensure compliance with the law and Company policies
- Manage relationships with internal/external auditors and authorities
- Prepare accounts for internal and/or external auditing
- Ensure execution of annual external audit and implementation of findings
- Ensure that internal and external agreements are correct and up to date
- Ensure proper tax reporting and payment to authorities
- Oversee and improve the company's IT systems (Hardware, software, networks)



**Qualifications / Experience:**

- Bachelor's degree in accounting or finance
- CPA qualification
- Extensive experience in senior financial management roles, ideally gained in manufacturing, forestry or similar industry
- Proven experience in driving the financial planning cycle including budgeting, forecasting and monthly reporting
- Highly proficient in cashflow forecasting and modelling
- Strong background in preparing, reviewing and approving financial and tax accounts
- Strong commercial acumen and cost focus
- Good knowledge of best practice procurement methodology
- Previous experience leading IT function desirable
- Advanced software skills in Microsoft Office suite (Excel in particular) and finance systems
- Outstanding interpersonal and English communication skills
- Excellent relationship building skills to engage with a range of internal and external stakeholders
- Strong attention to detail in dealing with detailed financial information
- Outstanding problem solving and analytical ability
- Strong negotiation and influencing skills
- Excellent leadership ability to motivate and manage the team
- High levels of emotional intelligence and cultural awareness to work in a multicultural environment
- Ability to balance strategic thinking and leadership with a hands-on approach to develop the team's capability
- Energetic and decisive
- Excellent organisational and planning skills

We offer a competitive remuneration package and a supportive and committed team environment.

To apply, please send your CV, proof of qualifications and a cover letter (optional)

to: [recruitment@buraphawood.com](mailto:recruitment@buraphawood.com)

**Tel: 020 5498 8643**

**Closing date 9<sup>th</sup> October 2023**